February 11, 2021

Institute of Computer Application

Central Mindanao University

Musuan, Maramag, Bukidnon

Dear Ma’am/Sir,

I am Khenneth John D. Tanong, a Bachelor of Science in Information Technology undergraduate student, and I am delighted to apply to the Institute of Computer Applications as a Web Developer. I am expected to provide on-the-job training for 486 hours in accordance with the Bachelor of Science in Information Technology requirement.

I'm curious about adapting what I've learned and learning new ideas from your institute at the same time. I think my skills and experience are going to make me an average trainee to suit the job. I know that the training and expertise will extend my knowledge of my course and improve my skills as well.

I am hoping for your favorable response with this application you can reach me at [s.tanong.khennethjohn@cmu.edu.ph](mailto:s.tanong.khennethjohn@cmu.edu.ph) anytime. Thank you!

Respectfully yours,



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| KHENNETH JOHN TANONG |